



ST. JOSEPH'S COLLEGE OF ENGINEERING AND TECHNOLOGY

Elupatti, Thanjavur – 613 403

(Approved by AICTE- New Delhi || Affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL(IQAC)

(Academic Year & Semester: 2022-2023-Even Semester)

CIRCULAR

The third Internal Quality Assurance Cell (IQAC) meeting for the Even semester of the Academic Year 2022-2023 will be held on 05.01.2023 at 11.00 am in the Conference Hall. All IQAC members are requested to attend the meeting.

Agenda:

1. Review of previous IQAC meeting Minutes
2. Academic Calendar of Even Semester
3. Teaching and Learning Process
4. Research and Development Activities
5. Class Committee and Course Committee Meeting
6. Value added courses
7. NPTEL and other online courses by student and faculty
8. Training and Placement Activities
9. Alumni Interaction
10. College Day and Sports Day Activities
11. NSS, YRC, RRC Activities
12. External Academic Audit

IQAC Coordinator

IQAC Coordinator
St. Joseph's College of
Engineering and Technology
Thanjavur - 613 403

PRINCIPAL

Prof. Dr. D. SHANMUGASUNDARAM, M.E., Ph.D.,
PRINCIPAL
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Date : 06.01.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year & Semester: 2022-2023-Even Semester)

MINUTES OF MEETING OF IQAC

The third Internal Quality Assurance Cell (IQAC) meeting for the Even Semester of the academic year 2022-2023 was held on 05.01.2023 at 11.00 am in the Conference Hall, with the following agenda.

Agenda:

1. Review of previous IQAC meeting Minutes
2. Academic Calendar of Even Semester
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Points Discussed:

- The Chairperson reviewed the Academic activities for 2022-2023 Odd Semester and suggested directions to complete the pending academic activities as early as possible
- The academic calendar prepared for Even semester was reviewed and the Committee verified the project review schedule and batches
- The committee suggested conducting course committee meeting for the common courses and the IQAC Coordinator suggested having a common question bank for the common courses.
- Committee recommended increasing the frequency of Industrial visits, Expert lectures, and Industrial exposure training from Industry persons; Membership & MoU's to explore the various practical aspects of industrial development to the students.

- The Chairperson discussed the various aspects of strengthening of Students Association and Club activities to promote their participations in technical events.
- All Committee members decided to plan more activities in National Social Scheme
- It is decided to plan more activities under National Social Scheme Special Camp.
- With reference to faculty development and academic collaborations, it was discussed that faculty development programs in association with outside colleges can be arranged and MoU can be signed with different academic and research organizations for various academic activities.
- To improve interaction with stakeholders, it was decided to share soft copy of departmental and institute level newsletters and magazine with alumni, parents and employers including all the external stakeholders.
- It is suggested to make the students to do NPTEL online courses. Also he appreciates the students and faculty who have completed the NPTEL Courses.
- The IQAC coordinator was asked to conduct External Academic Audit at the end of the Even Semester

The meeting ended with the vote of thanks by the IQAC Coordinator.



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